



Badminton Europe  
Brøndbytoften 14  
2605 Brøndby, Denmark  
info@eurobadminton.dk  
www.badmintoneurope.com

**Brøndby, 30<sup>th</sup> June 2016**

**Badminton Europe is seeking a Junior Manager for a full time position to join its head office in Copenhagen, Denmark.**

## **JOB DESCRIPTION**

### **Junior Manager – Badminton Europe Development**

Badminton Europe is the Continental Confederation administering the sport of badminton in Europe. There are currently 7 full time employees backing up an elected Board of Directors of 14 Directors and 52 Member Associations. The new employment reflects a restructure in the office and an increased activity level. Information on the organization can be found here: <http://www.badmintoneurope.com>

The Junior Manager (Development) of Badminton Europe will be supporting the Badminton Europe Managers within defined projects.

The Junior Manager (Development) will mainly be working administratively within the following projects:

- Shuttle Time – school badminton
- Coach education
- Regional Projects
- World Academy of Sport course delivery
- BEC Summer School
- Seminars

He/She will receive the necessary training and back up to get familiar with the tasks required.

The work will include some travelling and some flexibility in working hours will be required.

## **Qualifications**

- You have experience with organizing projects
- You have good administrative skills and experience
- You have experience in website maintenance
- You have experience working with social media
- You are fluent in written and spoken English



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- You are familiar with the world of badminton
- You have initiative and personal drive
- You can work and deliver within deadlines
- You are comfortable working with Microsoft Office

Remunerations will be 20.000 DKR/month + 10% pension (before tax)

The successful candidate will have to re-locate to Copenhagen and should have the necessary work permission in the EU to be considered for the job.

The preferred candidate should fit in well in a young and dynamic environment.

Interested applicants are invited to send a written application or a video application and a detailed CV by e-mail to;

Brian Agerbak  
General Secretary  
Badminton Europe  
Brøndbytoften 14, 2605 Brøndby, Denmark  
Tel: +45 21 68 00 82  
E-mail: [brian.agerbak@badmintoneurope.com](mailto:brian.agerbak@badmintoneurope.com)

***Please mark the application: JUNIOR MANAGER DEVELOPMENT***

All applications must reach the above address by **Wednesday 20 July 2016 at 12.00 CET**. Only short listed candidates will be notified.

The selected candidate is expected to start as soon as possible but no later than 1 October 2016.